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| **APPLICATION FOR COMMUNITY INFRASTRUCTURE LEVY (CIL) GRANT**  **IN THE SUMMERTOWN & ST MARGARET’S [SuStM] NEIGHBOURHOOD FORUM AREA**  **2023** | |
| **TITLE**  Short title by which the project will be known | Burgess Field Hedgelaying Project |
| **PROJECT APPLICANT(S) & CONTACT DETAILS**  Name of person (not organisation) who has initiated the project, with email & phone number | Richard Gordon (Chair of FoBF)  [mail@classperformance.co.uk](mailto:mail@classperformance.co.uk)  07876035020  01865 292904 |
| **APPLICANT ORGANISATION**  Name and type of organisation, if applicable, charity number. | Friends of Burgess Field (FoBF)  (Volunteer group actively supported by the City Council) |
| **STAKEHOLDERS & DETAILS OF CONSULTATION**  (e.g. Council, Highways, site owner or asset holder, community organisation, business or neighbours) | City Council site, formerly the city’s open access rubbish dump in the 1970s |
| **OUTLINE PROJECT DESCRIPTION**  Short description so others not associated with the project can understand its purpose and scope. Include aims & objectives, and expected beneficiaries (max 150 words) | Hedges planted by volunteers in the 1990s are now turning into thinning lines of trees. Hedgelaying allows us to recover really good, dense hedges essential for wildlife, e.g. bird nesting, small mammal corridors, insect life, spring blossom, winter berries etc. |
| **RELEVANCE TO THE NEIGHBOURHOOD PLAN**  How does the project enhance or develop our neighbourhood? | This was a dump, full of litter. We have cleared the site, removed endless barbed wire, planted trees, new hedges, bulbs etc. Now a much used precious green space we want to improve further for local residents and for wildlife |
| **CONSENTS REQUIRED**  Are any legal consents required before the project can go ahead (e.g. from a Council department such as Highways, Planning, Building Control, or other statutory organisation)? | No, we have already raised funds from our many supporters (140 at the last count) for the first stretch of hedgelaying (130m costing £2000, completed winter 2022). The Council are fully supportive of this and our future plans. |
| **MAIN TASKS**  A list of the main tasks and if appropriate an initial project plan with timescales. | Hedgelaying of 100m of overgrown, thinned out, old hedge. To be carried out in Nov / Dec 2024. |
| **FINANCE**  How much will this project cost in total? What proportion is being sought from CIL funding? What other sources of finance are being pursued? Are you seeking matched funding? What will the CIL grant be spent on?  PLEASE INCLUDE COPIES OF COST ESTIMATES | This will cost £1800 (see attached quote from the specialist hedgelayer who we have already successfully used for the first leg). Our remaining funds from our supporters are earmarked for further tree and bulb planting on Burgess Field. We would be very grateful for !00% funding. |

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| **MAINTENANCE**  How will the outputs of the project be maintained and by whom? Please note that CIL grants cannot be used to cover ongoing costs. | All ongoing care and maintenance will be done by FoBF, as we already have with 2022’s layed hedge, e.g. trimming the top of the newly layed hedge to encourage growth from the bottom. We can meet any costs from our volunteers’ donations. |
| **RISK ASSESSMENT**  Are there any financial or other risks to the completion of this project?  Are there any safety issues associated with the project? | No financial or other risks at all.  The hedgelaying is done by a fully insured professional hedgelayer. |
| **MONITORING AND REPORTING**  How will the success of the project be monitored? | FoBF’s committee regularly walk the site, often daily as individuals. The main task with this project is to make sure the hedge is free to grow steadily and naturally. We would be delighted to show any interested parties round the site. |
| **OTHER COMMENTS OR INFORMATION**  Please list anything else of relevance you wish the Committee to be aware of. Please submit a photograph of the site/equipment [as relevant]\* |  |
| Completed applications, WITH COPIES OF COST ESTIMATES/QUOTES WHERE APPLICABLE, should be sent with a covering email to [sstmnf.secretary@gmail.com](mailto:sstmnf.secretary@gmail.com) | |

Further notes for applicants:

1. The sections of the application form may be used flexibly to provide additional information where necessary. Not all sections will be relevant to all projects, and you may leave these blank.
2. Applications will be assessed by the SuStM Steering Committee to include the following criteria and applicants may wish to include additional supporting information where relevant

* Location within or serving the SuStM Community
* The recipient operates as a recognised body with a nominated bank account
* The project has agreement in principle from the property or asset owner
* Value for money
* Impact of project
* Consideration has been given to health and safety requirements
* Environmental sustainability
* Innovation

\* successful applicants will also be asked to supply photographs of completed work for the Forum’s annual report.