

**APPLICATION FOR COMMUNITY INFRASTRUCTURE LEVY (CIL) GRANT
IN THE SUMMERTOWN & ST MARGARET'S [SuStM] NEIGHBOURHOOD FORUM AREA
2024**

<p>TITLE Short title by which the project will be known.</p>	<p>St Aloysius School Cycling Project</p>
<p>PROJECT APPLICANT(S) & CONTACT DETAILS Name of person (not organisation) who has initiated the project, with email & phone number</p>	<p>Yuriria Silva Velazquez yuririasilva@gmail.com 07748986077</p>
<p>APPLICANT ORGANISATION Name and type of organisation, if applicable, charity number.</p>	<p>St Aloysius School PTA Parent and Teacher Association Charity Number 1124075</p>
<p>STAKEHOLDERS & DETAILS OF CONSULTATION (e.g. Council, Highways, site owner or asset holder, community organisation, business or neighbours)</p>	<p>St Aloysius Primary School</p>
<p>OUTLINE PROJECT DESCRIPTION Short description so others not associated with the project can understand its purpose and scope. Include aims & objectives, and expected beneficiaries (max 150 words)</p>	<p>We are applying to purchase 15 bicycles for children aged 3-7 years which will enable St Aloysius school to teach children to cycle through the wider school curriculum. The objective of this cycling project is to provide all children at school with the opportunity to learn this important life skill from a young age and benefit from the physical activity and healthy lifestyle it can provide.</p> <p>St Aloysius School and PTA are committed to work together to advance the education and development of the children. We believe this cycling project will truly benefit all children as it will be fully inclusive and cater for all children's needs-, helping also to promote active travel in the local area.</p>

<p>RELEVANCE TO THE NEIGHBOURHOOD PLAN How does the project enhance or develop our neighbourhood?</p>	<p>Inspired by Cutteslowe School's recent bikes project, we aim to use a similar approach to provide equal access to bikes for our children, and extend this to develop cycling skills and promote active travel.</p> <p>As a Catholic school, St Aloysius' catchment area is wider than local state schools and has a very diverse community. There is currently a significant number of children who do not get the opportunity to learn to cycle. By having bicycles at school, every child will be provided with a cycling experience and the opportunity to learn this life skill at a young age, removing the disadvantage from children who do not have a bike at home or are otherwise not given the opportunity to learn to cycle. The children will be cycling regularly throughout the year as part of the wider school curriculum, developing their physical abilities and the skills needed to cycle confidently, and preparing for taking cycling proficiency Bikeability training courses (funded by Oxfordshire County Council) in Year 5 (9-10 years old) which the school promotes. Over 100 children currently at the school will benefit this academic year from these bikes, and many more will do so over the years.</p> <p>Furthermore, St Aloysius Primary School is on Woodstock Road, one of two main arteries in North Oxford, and closely surrounded by other primary schools, nurseries, and education providers. The area is usually very busy with traffic, particularly at school drop off and pick up times, with further congestion due to LTNs in other parts of Oxford. Beyond the benefits to individual children, this project aims to start paving the way towards increasing the number of families actively travelling to school, helping ease traffic congestion in the area over time.</p>
<p>CONSENTS REQUIRED Are any legal consents required before the project can go ahead (e.g. from a Council department such as Highways, Planning, Building Control, or other statutory organisation)?</p>	<p>No</p>
<p>MAIN TASKS A list of the main tasks and if appropriate an initial project plan with timescales.</p>	<p>Research and sourcing of good quality, light and easy to maintain children's bicycles has been done.</p>

	<p>The 15 bikes can be delivered within 8 working days from purchase.</p> <p>School teachers will implement cycling through the school curriculum where younger children will focus on learning to balance and pedal, while older children will work on their cycling skills and towards cycling proficiency.</p>
<p>FINANCE How much will this project cost in total? What proportion is being sought from CIL funding? What other sources of finance are being pursued? Are you seeking matched funding? What will the CIL grant be spent on? PLEASE INCLUDE COPIES OF COST ESTIMATES</p>	<p>We are applying for funding to cover the purchase of 15 bikes -minimum number of bikes required to cater for over 100 children with different ages, sizes, and abilities. The cost of these 15 already-built bikes is £4,566.25 (incl. VAT) while the cost of 16 helmets is £341.6 (incl. VAT).</p> <p>We will also be investing in stabilisers (x2) to aid children with learning and/or physical disabilities. The cost for these is £24.98.</p> <p>A bike floor pump will also be purchased at £29.99 (incl. VAT).</p> <p>Therefore, the total cost of this project is £4962.82 (incl. VAT).</p> <p>The CIL grant will be spent to cover the total cost of the project, while St Aloysius School PTA commits to maintain and cover spares and repair costs to keep the bikes working for many years.</p>
<p>MAINTENANCE How will the outputs of the project be maintained and by whom? Please note that CIL grants cannot be used to cover ongoing costs.</p>	<p>St Aloysius School and PTA will be responsible to regularly maintain these bikes. The PTA will cover the cost of spares and repairs to keep them going for many years. A careful selection of good quality and easy-to-maintain bikes has been made to ensure they last, and repairs are straightforward to manage. When not in use, bikes will be stored securely within the school grounds, in a safe and covered area.</p>
<p>RISK ASSESSMENT Are there any financial or other risks to the completion of this project? Are there any safety issues associated with the project?</p>	<p>There is no financial risk associated with this project. In terms of safety, children will be using the bikes in the school's playgrounds with the provision/use of helmets. Children will be supervised by school staff at all times when cycling and ground rules will be clearly established for children to follow to ensure a safe learning space for everyone.</p> <p>Regular bike checkups will be carried out as well as teaching children how to check their own bikes before starting to cycle, forming good cycling habits from early age.</p>

<p>MONITORING AND REPORTING How will the success of the project be monitored?</p>	<p>We will be monitoring how the children develop and improve their cycling skills and coordination, while success will be measured through the confidence gain by children to use a bike as well as the number of children that learned to ride a bike.</p> <p>We will also monitor the number of children and families cycling to and from school, and children readiness when taking cycling proficiency courses.</p> <p>A report will be produced to showcase the development and success of the project after 1 year and communicate it to the school community.</p>
<p>OTHER COMMENTS OR INFORMATION Please list anything else of relevance you wish the Committee to be aware of. Please submit a photograph of the site/equipment [as relevant]*</p>	<p>Quotation for bikes and helmets are attached (prices as of 6th February 2024). St Aloysius School PTA is committed to support the school and to provide equipment to advance the education of the children. Therefore, we are applying for this grant on behalf of the school and committing to cover any maintenance and repair costs involved in keeping these bikes running.</p>
<p>Completed applications, WITH COPIES OF COST ESTIMATES/QUOTES WHERE APPLICABLE, should be sent with a covering email to sstmnf.secretary@gmail.com</p>	

Further notes for applicants:

1. The sections of the application form may be used flexibly to provide additional information where necessary. Not all sections will be relevant to all projects, and you may leave these blank.
2. Applications will be assessed by the SuStM Steering Committee to include the following criteria and applicants may wish to include additional supporting information where relevant
 - Location within or serving the SuStM Community
 - The recipient operates as a recognised body with a nominated bank account
 - The project has agreement in principle from the property or asset owner
 - Value for money
 - Impact of project
 - Consideration has been given to health and safety requirements
 - Environmental sustainability
 - Innovation

* successful applicants will also be asked to supply photographs of completed work for the Forum's annual report.